

**Town of Colchester**  
**Colchester Civic Orchestra – Quarterly Board Meeting**

Cragin Memorial Library Norton Meeting Room B, Colchester, CT

Monday, November 8, 2010 – 7:00 P.M.

**Attendees:** Judy Manfull (President), John Ringo (Music Director), Lena Whalen (V.P. Planning and Development), Dave Twedt (Treasurer), Lisa Peeling (Secretary and Librarian), Bill Eakin

**Absent:** Sue McGann (Choir Member-at-Large), Dennis Vadasz (Orchestra Member-at-Large)

**1. Call to order**

- J. Manfull called the meeting to order at 7:03 PM

**2. Vice President of Performance**

- J. Ringo moved to vote for Bill Eakin as Vice President of Performance, seconded by J. Manfull. All members present voted in favor. MOTION CARRIED

**3. December Concert**

- School use forms have been submitted and approved.
- Percussion use forms to be submitted by J. Manfull.
- Tickets to be sold at Parks and Recreation office and Tracy's tunes. Tickets are \$7 at the door/\$5 in advance for ages 18 and up. J. Manfull to create program and tickets.
- L. Peeling to purchase papergoods and water for concert reception. J. Manfull to provide lemonade.
- J. Manfull moved to vote on having the jazz band participate in December concert, seconded by L. Whalen. Two members voted in favor and four were opposed with two members absent. MOTION DENIED

**4. Planning and Development Report**

- L. Whalen to design flyers for December concert and flyers are to be distributed to members via email. Members will be asked to post. Press releases have been submitted to local newspapers for concert. Eric Hyland, CCO member, will place large sandwich board sign at Colchester Town Green.
- L. Whalen to submit press releases to announce rehearsals and solicit new members starting in January.

**5. Treasurer Report**

- Current balance - \$4,561.64
- Dues collected to date - \$565
- Remaining music budget - \$422.53

**6. Spring/Summer Schedule Planning**

- Grant application for the Colchester Education Foundation Grant was denied. This was to provide funding for educational children's concert. An educational concert may not be feasible at this time.
- Discussed possible concert locations and programs for Spring/Summer.

- A more 'classical' music concert to be planned for the weekend of March 19/20. Location to be determined. B. Eakin to investigate First Church in Colchester on either Saturday evening or Sunday afternoon.
- Music and Movie concert to be investigated for May 14. Location to be determined. Colchester Town Hall conference rooms or Bacon Auditorium are potential locations. B. Eakin to investigate locations. B. Eakin to look into performance rights issues for movie screening.
- January Rehearsals to start for choir on January 18<sup>th</sup> and for orchestra on January 20<sup>th</sup>.
- Music selection for spring concert due by December 18<sup>th</sup>.
- Music selection for summer/movie concert due by March 1<sup>st</sup>.

#### **7. Fundraising**

- L. Peeling to pursue Tanglewood Bus Trip Fundraiser when Tanglewood Concert Schedule is announced.
- Discussed local businesses advertising in our concert programs. Advertising coordinator necessary to facilitate this. J. Manfull to solicit orchestra and choir for volunteers for possibly selling advertisements in May 14 concert program. It was also discussed that to be successful, an advertising coordinator should begin planning over the summer to have businesses advertise for a concert season (multiple programs), not just one program.

#### **8. Stipend for Music Director**

- Introduced idea of music director receiving a stipend. Discussion to be continued at next meeting.

#### **9. Next Meeting**

- Scheduled for January 13<sup>th</sup>.

#### **10. Adjournment**

- J. Manfull moved to adjourn meeting at 8:56 PM, seconded by L. Whalen. All members present voted in favor. MOTION CARRIED

Respectfully Submitted,

Lisa Peeling

Secretary